

**KWAZULU-NATAL PROVINCE****SOCIAL DEVELOPMENT  
REPUBLIC OF SOUTH AFRICA**

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Auxiliary Services &amp; Records Management

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Reference no. 5/2/21

**INTERNAL CIRCULAR NO. 02 OF 2021****TO : ALL STAFF IN HEAD OFFICE****SUBJECT: FUMIGATION OF OFFICES (HEAD OFFICE)**

1. Fumigation of the offices is done to provide safe and secured working environment, to improve the health conditions and to comply with the requirements of the Occupational Health and Safety (Act No. 85 of 1993); and the building regulations.
2. Please be advised that "Inspect – A - Pest" Company will be rendering fumigation services (Pest Control) on the following dates:

<b>BUILDING/ OFFICE</b>	<b>DATE</b>	<b>TIME</b>
<b>174 Mayor's Walk (PMB)</b> <ul style="list-style-type: none"><li>• Old Building</li><li>• Glass House</li><li>• Parkhomes</li></ul>	19 February 2021	12:00 – 16:30
<b>208 Hoosen Haffeejee (PMB)</b> <ul style="list-style-type: none"><li>• Admin Building</li><li>• MEC Wing (Building)</li></ul>	19 February 2021	12:00 – 16:30
<b>205 Pietermaritz Street (PMB)</b> <ul style="list-style-type: none"><li>• Admin Building</li></ul>	19 February 2021	12:00 – 16:30
<b>Truro House Durban</b> 17 Margaret Durban Central (Mncadi Avenue) <ul style="list-style-type: none"><li>• 10<sup>th</sup> floor – Social Development Office of the MEC</li></ul>	19 February 2021	12:00 – 16:30

3. You are therefore, requested to ensure that all your offices are opened to allow service provider to execute this service in line with OHS regulations, Departmental Policies and KZN Archives and Records Services (Act No. 08 of 2011);
4. Your cooperation in this regard will be highly appreciated.
5. Thank You.

  
**MRS NI VILAKAZI**  
**HEAD OF DEPARTMENT****DATE:** 10/02/2021

GROWING KWAZULU-NATAL TOGETHER